



Automatic Payment

It's easy as 1-2-3!

1. Complete this form.
2. Attach a voided check.
3. Fax this form and a voided check to 800.532.8894 or drop it in the mail to Sheffield Financial • Customer Service • P.O. Box 1704 • Clemmons, NC • 27012

Then we'll electronically debit your bank account for your monthly payment or your minimum payment due if you have a Sheffield Card Loan.

Name on Bank Account _____

Sheffield Account # _____

Name on Loan _____

SIGN ME UP TODAY!

Checking Account Savings Account

Bank Name _____

Bank Address _____

City _____ State _____ Zip _____

Bank Phone (____) _____ Bank Account _____

Bank Transit Routing # _____

(For quickest processing, contact your bank for their electronic [ACH] transit routing and bank account numbers)

If I suspect an error, I will contact my bank.

Your Name _____
(please print)

Daytime Phone (____) _____

Regular Payment \$ _____

Due Date _____

Additional to Pay \$ _____

Draft to be done _____ days prior to due date

Total \$ _____

I (we) hereby authorize Sheffield Financial, a division of BB&T Financial, FSB to initiate debit and credit entries to my (our) account.

Signature _____ Date _____

We must receive this completed form 15 days prior to the initial draft date.

Note: If all information on the enrollment form is not provided, there may be a delay in processing.
If you receive a monthly statement, you will continue to receive one, even though your account is on auto pay.
Your account will not be drafted for your final payment.

1.800.532.8894